



We are looking forward to returning to in-person lessons and continuing to provide your student(s) with quality music instruction and performance opportunities this year!

To make in-person lessons as safe as possible, with guidance of the CDC and Illinois phasing regulations, we are implementing new required safety procedure and ask all families to read the following updates to our normal day-to-day operations.

### **HEALTH MONITORING:**

Students are asked to self-monitor for the following symptoms:

- Fever or chills
- Cough
- Shortness of breath
- Difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting or diarrhea

If a student(s) has had any of the listed symptoms OR if anyone living in the same household has exhibited symptoms or tested positive for COVID-19 in the past 14 days we ask that you DO NOT attend lessons in person. Please call the Adler Arts Center at 847-367-0707 and we will coordinate virtual lessons. Calls must be made at least 48 hours prior to your scheduled lesson.

At any time during the session, if your student begins to experience the above symptoms, is tested positive for COVID-19, or is exposed to someone who has tested positive for COVID-19, we ask that you call The Adler Arts Center office to report the possible exposure to our students and staff.



### CHANGES TO THE BUILDING:

- All community spaces (Kitchen, Dining Room, Reception Area) at The Adler Arts Center (AAC) are **CLOSED**.
  - Anyone not taking a lesson (parents, siblings, caretakers) are asked to wait in their cars or enjoy our outdoor spaces while social distancing.
- Walking from one end of the building to the other (between the South Porch entrance and the Main Office) is temporarily closed.
  - Hallways and common areas will have directional signage indicating which way to walk and enter/exit the building.
- To reach the main office of The AAC, please enter through the front entrance on the north end of the building.
  - Use the exterior door closest to your studio to minimize traffic through The AAC.

### STUDIO ENTRANCES:

**Strauss, Vivaldi and the Ballroom** - enter through the front entrance on the north end of The AAC.

**Brahms and Chopin** - enter through the South Porch.

**The Carriage House Studios (Beethoven, Tchaikovsky, Bach and Walgreens)** - continue to use individual exterior doors.

**The Garden Studios (Monet and Picasso)** - continue to access through back patio individual exterior doors.

### Changes to Lessons:

- There will be only 2 (total) people permitted in each studio at a time: the student and the teacher.
  - A parent may stay IF it is deemed necessary but must wear a face covering.
- Everyone at The Adler Arts Center, including staff, faculty, students, parents, and guests, will be required to wear a mask while on campus and in their lessons, except for voice students.
  - Voice lessons will be held in larger rooms (Ballroom and Studio Monet) allowing for social distancing.



- Students will be required to use hand sanitizer upon entering their studio.
- When entering and exiting your lesson please allow enough room for social distancing as fellow students enter & exit.
- The Adler Arts Center faculty and staff is trained in hygiene practices and will be sanitizing our studios on an hourly basis. Piano keys will be cleaned between each student.

The Adler Arts Center has always been a place of art, music, and community. With your help and adherence to these safety measures we can continue to be here for you and the wider community.

In good health,

The Adler Arts Center Administration